

Policy Connection

JANUARY 2018

KSBA on the Web: www.ksba.org

Katrina Kinman,
Editor

Policy Connection is a free quarterly publication provided by the KSBA Policy Service that is sent to all board members, superintendents, and others who request to receive it.

WELCOME TO OUR NEW SUBSCRIBERS!

eMeeting – Frankfort Electric and Water Plant Board, Bremen Elementary School (Muhlenberg County)

IMPORTANT POLICY DEADLINES

Training on child abuse and neglect prevention due no later than January 2019

All current school administrators, certified personnel, office staff, instructional assistants, coaches and extracurricular sponsors shall complete Board-selected training on child abuse and neglect prevention, recognition and reporting by January 31, 2017, and every two years thereafter. School administrators, certified personnel, office staff, instructional assistants, coaches and extracurricular sponsors hired after January 31, 2017, shall complete the training within 90 days of being hired, and every two years thereafter.

Policy Reference 09.227

School nutrition/physical activity forum

The District shall permit community participation in the student wellness process by holding an advertised public forum by January 31 of each year, to present a plan to improve the school nutrition and physical activities in the District in accordance with KRS 158.856.

Policy References 07.1/09.2

Budget planning and adoption

On or before January 31, the Board shall formally and publicly examine a detailed estimate of revenues and proposed expenditures by line item for the following fiscal year. On or before May 30, the Board shall adopt a tentative working budget, which includes a minimum reserve of 2 percent of the total budget.

Policy Reference 04.1

Hiring

Certified employees may be appointed by the Superintendent for any school year at any time after February 1 preceding the beginning of the school year.

Policy Reference 03.11

Staffing allocations

Each local board shall provide each school council notice of a tentative staffing and budget allocation for the coming fiscal year by March 1.

Policy Reference 02.4331

ANNUAL UPDATE PREPARATION

Policy staff are already working on the upcoming 2018 Annual Update to be sent to districts in late May, including policies on charter schools. In the meantime, you may want to review any outstanding draft policies or procedures, particularly any older outstanding drafts. To avoid overlap, the annual update process is often made smoother if outstanding drafts have been acted on, reviewed or deleted if no longer under consideration. Please contact your assigned policy consultant for additional information.

Policy Reference 01.5



260 Democrat Drive • Frankfort, KY 40601 • 800-372-2962 • www.ksba.org

David Webster, Simpson County, President • Ronnie Holmes, Graves County, President-elect
Allen Kennedy, Hancock County, Immediate Past President • Kerri Schelling, Executive Director

ONLINE MANUALS

Did you know that online manual users are able to search an entire manual by word or phrase without having to know the policy/procedure code? Additionally, hard copies of policies and procedures can be printed with the click of the mouse. Users also have the ability to print by chapter or an entire manual! Links are provided to relevant education statutes (KRS), and administrative regulations (KAR), opinions of the attorney general (OAG) and Open Records decisions (ORD). You may view your district's online manual on your district website or at the following link: <http://policy.ksba.org/>. If you district isn't listed, and you would like additional information, please contact Katrina Kinman at katrina.kinman@ksba.org.
Policy Reference 01.5

MILEAGE RATE UPDATE

If your district reimburses for mileage at the state rate, be advised that the rate per mile effective January 1 through March 31, 2018, is 41 cents per mile. This information can be reviewed quarterly via this link:

<http://finance.ky.gov/services/statewideacct/Pages/travel.aspx>
Policy References 03.125/03.225

SAVE THE DATE – UPCOMING KSBA CONFERENCES

- March 2, 2018
KOSAA Conference (Galt House, Louisville)
- March 2-4, 2018
KSBA Annual Conference (Galt House, Louisville)
- April 16-17, 2018
KSBA School Energy Summit (Embassy Suites, Lexington)
- June 7-8, 2018
Federal and State Law Update (Marriott Griffin Gate, Lexington)

Your online connection

If you currently receive a paper edition of this newsletter, but would prefer to get it via email ONLY, please send your request to Katrina Kinman (katrina.kinman@ksba.org), along with your school district and position (employee, board member, etc.). We appreciate your helping KSBA save printing and mailing costs.

